

# The University of Mississippi

PSYCHOLOGICAL ASSESSMENT CLINIC  
G-382 Kinard Hall  
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## PSYCHO-EDUCATIONAL ASSESSMENT SERVICE AGREEMENT

The Psychological Assessment Clinic is affiliated with the Psychological Services Center. Both are part of the Psychology Department at the University of Mississippi. The staff members of the Psychological Assessment Clinic are doctoral students in Clinical Psychology who are supervised by the Assessment Clinic Director.

### Psycho-Educational Assessment Services and Procedures

Standard testing includes: a detailed clinical interview; a test of abilities (measures intellectual strengths and weaknesses); a test of academic achievement (measures basic skills in reading, writing, and arithmetic); a personality inventory (measures characteristics style, coping patterns, current difficulties); psychological screening measures; a measure of learning and study strategies; and measures of attention and concentration. Additional testing may be given on a case by case basis. For child clients, we will ask the caregivers and/or teachers to complete surveys of the child's behavior. Usually, within three weeks of the evaluation session, or staff will have all tests scored and interpreted. Conclusions and recommendations are discussed with clients in a feedback meeting, after which a final report is prepared. Please note that the parents of college-age students can receive test results or attend this meeting only with the student's permission because of confidentiality laws (even when parents are paying for the service). Following feedback, a full written report will be mailed to the client and to any other third party that the client requests. Clients must request in writing that we send results to third parties.

Services usually consist of two visits to the clinic: 1) an assessment day (typically 9am-4pm with a brief break for lunch), which includes a comprehensive clinical interview and testing and 2) a feedback meeting (approximately 30 minutes to 1 hour). During the interview, we ask questions regarding medical history, development as a child, educational history, and current problems and challenges. For child clients, the child's caregiver and teachers are important sources of information. The client or caregiver should bring, mail, fax, or email any available medical records, educational transcripts, or results of previous testing prior to assessment, if possible.

### Contacting the Psychological Assessment Clinic

If you need to contact your examiner or the Psychological Assessment Clinic for any reason, call the Psychological Assessment Clinic directly and leave a message (662-915-7253). If there is an emergency and you are unable to reach the Psychological Assessment Clinic manager, contact your family physician or the nearest emergency room and ask for the psychologist or psychiatrist on call.

### Confidentiality of Your Record and Records Retention

The Psychological Assessment Clinic adheres to the American Psychological Association's ethical code and follows Mississippi State law in keeping all records and information strictly confidential. We retain records for 10 years for adults and for 10 years after child clients reach 18, after which time records are destroyed. The Psychological Assessment Clinic can only release information about your assessment to others if you sign a release form, with the following exceptions:

- If there is reasonable cause to suspect the possibility of child neglect, child abuse or that a vulnerable adult has been or is being abused, neglected or exploited, the law requires the Psychological Assessment Clinic to file a report with the Mississippi Department of Human Services.

- If examinee communicate an actual threat of physical violence against someone, the Psychological Assessment Clinic may be required to notify the potential victim or victims, the parent or guardian of a minor who is identified as a potential victim, and/or the appropriate law enforcement agency.
- If examinee communicate an actual threat of physical violence toward themselves, the Psychological Assessment Clinic may be required to take protective action, including initiating hospitalization.
- If examinee is involved in a court proceeding, a court could order the Psychological Assessment Clinic to release your records.
- Because this is a training facility, results will be shared with supervisors and fellow students for learning purposes, as well as to provide examinee with the highest quality of care. In some cases, evaluations will be videotaped and/or directly observed.

**Insurance Reimbursement**

The Psychological Assessment Clinic does not bill insurance companies but will provide any information that you request for fulfilling your insurance company’s requirements for reimbursement.

Your signature below indicates that you have read this agreement, which you agree to its terms, and that you have received a copy of the agreement.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Name of the child, if evaluation is for a minor \_\_\_\_\_

Your relationship to child \_\_\_\_\_

Tests Routinely Administered

Tests vary on a case-by-case basis, but generally include the following:

1. Ability testing: WAIS-IV, WISC-IV, WPPSI-III, or WJ-III Tests for Cognitive Abilities
2. Achievement testing: WIAT-III or WJ-III Tests for Achievement
3. Attention testing: CPT-2, Barkley ADHD scales, and/or Barkley Disruptive Behavior Scales
4. Personality testing: MMPI-2 RF, PAI, MACI, MMPI-A
5. Other routine measures include the LASSI-2 (measures study habits and attitudes toward school), BDI-II, BAI, CDI, BYI-II (measures emotional states), and BASC-2 (measures various personality/behavior features for children/adolescents)